

## 2017 IBS Jobs Conference: Technology, demography and the global division of labour

December 6-7, 2017, Golden Floor Conference Center, al. Jerozolimskie 123A, 02-017 Warsaw, Poland

## **REIMBURSEMENT GUIDE**

Please read this information carefully.

## **TRAVEL COSTS**

Travel tickets for economy - class continental flights or second class train travel will be booked and directly paid by IBS. Each participant will receive a travel form to fill in before booking tickets.

Transfer (taxi, bus, train) between the departure (arrival) airport or train station, and a place of residence or work (hotel) will be refunded. We do not reimburse fees for the use of ferries, tunnels, highways, etc.

## **ACCOMMODATION**

Accommodation will be booked and directly paid by IBS. Hotel accommodation will include breakfast. Coffee breaks and lunches are integrated in the official conference program. A conference dinner will be hosted on the 6<sup>th</sup> of December. Other subsistence costs will not be refunded.



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